

Accountant / Auditor

PANHANDLE

Average Wage
\$28.28

*Average Annual
Job Openings*
65

Employment in
2004 2014
1,550 1,900

TEXAS

Average Wage
\$28.13

*Average Annual
Job Openings*
3,855

Employment in
2004 2014
83,350 110,200

UNITED STATES

Employment in
2006
1,092,960

Female 54%
Minority 19%

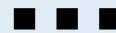
EMPLOYMENT CODES

OES 2114

O*NET 13-2011.01
Accountants & Auditors

JOB DESCRIPTION

Prepare, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Installing or advising on systems of recording costs or other financial and budgetary data.



SKILLS AND APTITUDES NEEDED

- ◆ Aptitude for mathematics
- ◆ Competency with business systems and computers
- ◆ Ability to analyze, compare, and interpret facts and figures quickly
- ◆ Ability to clearly communicate work results
- ◆ Ability to work well with people
- ◆ Possess high standards of integrity



Accountants and auditors help to ensure that firms are run efficiently, public records kept accurately, and taxes paid properly and on time. They perform these vital functions by offering a wide array of business and accounting services to their clients, including public, management, and government accounting, and internal auditing.

The fundamental tasks of the occupation are preparing, analyzing, and verifying financial documents in order to provide information to clients. Public accountants perform a broad range of tasks for corporate, government, nonprofit or individual clients. Management accountants record and analyze the financial information of the companies for which they work, and may perform other tasks such as budgeting, cost accounting and asset management. Government accountants work in the public sector, assuring that revenues are received and expenditures made in accordance with laws and regulations. They may also serve as Internal Revenue agents or investigators and bank examiners. Internal auditors verify the accuracy of their organization's records and that internal controls are adequate to protect against fraud and waste.

PANHANDLE AREA PUBLIC TRAINING PROVIDERS

Training Provider	Direct	Related	Education Offering
Amarillo College Amarillo, Dumas, Hereford		✓	A.A.S. (Associate in Applied Science Degree), Accounting Major
Clarendon College Clarendon, Pampa		✓	A.A. (Associate in Arts Degree), Business Administration Major-Accounting
Frank Phillips College Borger, Perryton		✓	A.A.S. (Associate in Applied Science Degree), Accounting Major
		✓	Certificate of Completion (Accounting)
Wayland Baptist University Amarillo	✓		B.B.A. (Bachelor of Business Administration Degree), Accounting Major
		✓	B.A. (Bachelor of Arts Degree), Business Administration Major
		✓	B.S.O.E. (Bachelor of Science in Occupational Education Degree), Business Administration Major
West Texas A&M University Canyon	✓		B.B.A. (Bachelor of Business Administration Degree), Accounting Major
	✓		M.B.A. (Master of Business Administration Degree)
	✓		M.P.A. (Master of Professional Accounting Degree)

For information on public training providers outside of the Panhandle Area, please refer to the Resource Index.

LICENSE/CERTIFICATION

Preferred: Certified Public Accountant (CPA)

Optional: Certified Management Accountant (CMA)

HIGHEST EMPLOYMENT LEVELS BY INDUSTRY

Accounting/Tax Preparation/Bookkeeping/Payroll	26%	State Government	8%
Self-employed/Unpaid Family Workers	9%	Oil and Gas Extraction	7%

FOR MORE INFORMATION

American Institute of Certified Public Accountants, 1211 Avenue of the Americas, New York, NY 10036, (212) 596-6200, <http://www.aicpa.org>

The Institute of Internal Auditors, 247 Maitland Ave., Altamonte Springs, FL 32701-4201, (407) 937-1100, <http://www.theiia.org>

Institute of Management Accountants, 10 Paragon Dr., Montvale, NJ 07645-1718, (800) 638-4427, <http://www.imanet.org>

For additional website sources, please refer to the Resource Index.

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