

Child Care Center Checklist

Center Name _____

Date of Visit _____

A Checklist to Use When You Visit a Facility. (√)

First Impressions:

- Were you pleasantly greeted upon arrival at the facility?
- Is the staff willing to take time to give you a tour of the facility without an appointment?
- Does the facility look and smell clean, including the restrooms?
- Is the facility in good repair, including the playground and transportation vehicles? Is an individual safety restraint available for each child being transported?
- Is the caregiver attentive to the children in their care and not overwhelmed?
- Is the facility a happy place? Would you be comfortable staying at the facility all day?

Activities:

- Are the toys clean, age-appropriate, and in good repair?
- Are there enough toys or activity centers to keep the children content?
- Ask to see a current lesson plan. Do the planned activities look age appropriate and allow children to be creative?

Cleanliness:

- How often are the toys sanitized? This should be daily for children under 2 years old. What is the sanitation process?
- Is sanitizer available in each room and kept out of reach of the children? This usually looks like a labeled spray bottle containing a bleach and water solution.
- Are hand washing facilities available in all diaper changing areas?
- Do children and staff wash their hands when required?

Notes: